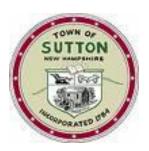
TOWN OF SUTTON P.O BOX 487 NORTH SUTTON, NH 03260



Site Plan Review Application Instructions

This completed application must be submitted to the Land Use Coordinator by the 15th of the month. If the application is deemed to be complete, your hearing will be held the following month. The Planning Board meets the 2nd and 4th Tuesday of each month at 7:00 p.m. at the Town of Sutton's Town Hall.



A completed application will consist of the following:

- 1. One (1) original signed application.
- 2. Eleven (11) photo copies of your application.
- 3. Three (3) full size maps.
- 4. Nine (9) 11x17 size maps.
- 5. Complete and accurate abutters list from Town records no more than 5 days prior to filing.
- 6. A check made out to the Town of Sutton for appropriate fees.
- 7. All documentation included in the Town of Sutton's Planning Board check list.

An application that is not complete may be rejected by the Planning Board members at the meeting at which the application is presented for acceptance.

SUTTON PLANNING BOARD APPLICATION FOR OFFICE USE ONLY

	e Application Received: Date Application Accepted by PB: e(s) of Public Hearing: Decision Date:
1.	Name of Project (if applicable):
2.	Tax Map # Lot #
3.	Street Address:
4.	Owner's Name and Address:
	Telephone #
5.	Applicant's Name (if not owner) & Address:
	Telephone #
6.	Engineer's Name & Address:
	Telephone #
7.	Surveyor's Name & Address:
	Telephone #
PI SE	LY A COMPLETED APPLICATION WILL BE PROCESSED BY THE PLANNING BOARD. EASE SEE THE CHECKLIST IN ARTICLE III OF THE SITE PLAN REVIEW REGULATIONS CTION OF THE TOWNO F SUTTON'S SUBDIVISION AND SITE PLAN REVIEW REGULATIONS. the undersigned, hereby apply for approval of a site plan in accordance with the regulations of the Planning and of the Town of Sutton. We are familiar with the applicable state and local regulations.
SI	NATURE of Owner Date
SIG	NATURE of Applicant Date
SIG	NATURE of Engineer Date
	SIGNATURE of Surveyor Date

Description of Circumstances

TOWN OF SUTTON PLANNING BOARD

ABUTTER(s) list

Map/Lot #	
Name:	
City, State & Zip	
Map/Lot #	
Name:	
Address:	
Map/Lot #	
Name:	
Address:	
City, State & Zip	
Map/Lot #	
Name:	
Address:	
Map/Lot #	
Name:	
Address:	

PLANNING BOARD FEE SCHEDULE

Subdivision or Annexation:

Minor subdivision or annexation

 $\overline{(1, 2 \text{ or } 3 \text{ lots/sites/units})}$ \$100.00 filing fee

\$100.00 per lot/site/unit \$ 7.00 per Abutter

\$ 2.50 per member (9) members

\$ 3.50 for Fire/Highway/Police

notification costs

All consulting costs

*recording fee - if approved

Major subdivision or annexation

(4+ lots/sites/units) \$200.00 filing fee

\$200.00 per lot/site/unit

All notification costs (See above)

All consulting costs

*recording fee - if approved

Site Plan:

All site plans for commercial or

Multi-unit residential development \$200.00 filing fee

\$100.00 for 1000 sq. feet of area of existing or proposed construction or portion

thereof

All notification costs (See above)

All consulting costs

*Recording Fees:

\$ 70.00 First Mylar Sheet

\$ 40.00 Each Additional Mylar Sheet

\$ 16.00 First Decision Page

\$ 4.00 Each Additional Decision Page

\$ 25.00 LCHIP Separate and Payable to Merrimack County Registry of Deeds

Scenic Road Work Approvals

\$100.00 filing fee plus reimbursement for publishing costs

Send applications to: Jennifer Swett, Land Use Coordinator, Sutton Planning Board, PO Box 487, North Sutton, NH 03260